

SATTERTHWAITE PARISH COUNCIL

Reference No: **M059**

Minutes of the meeting of Satterthwaite Parish Council held in the Parish Room, Satterthwaite on Monday 19th May 2008 at 7.30pm.

Present

Dr S Tiplady (Chairman), Mr T Gill, Mr A Stoker, Mr A Threlkeld, Mr J Wilson (councillors)
Mrs A Threlkeld, Mr K Leatherbarrow, Ms J Pollack (members of the public).
The Clerk

- 59/1 **Election of Chairman for the Council Year 2008/9**
Dr S Tiplady was elected chairman.
- 52/2 **To receive the Chairman's Declaration of Office**
Dr S Tiplady signed a Declaration of Acceptance of Office.
- 59/3 **Financial Interest Declarations**
This item was taken after item 5 (To appoint representatives to outside bodies) and councillors Stoker, Tiplady, Gill and Wilson completed their declarations.
- 59/4 **To Appoint a Vice Chairman for the Council Year 2008/9**
Mr Tim Gill was elected Vice Chairman and completed his declaration of acceptance of office.
- 59/5 **To Appoint representatives to outside bodies**
The following representatives were appointed by the council:
Market Hall Trust, Hawkshead - Mr A Stoker
Cumbria Highways - Mr A Threlkeld
Neighbourhood Forum Meetings - Mr T Gill
Grizedale Consultative Committee Dr S Tiplady
Parish Charter Meetings Mr J Wilson
Neighbourhood Watch Mr J Wilson and Mr A Threlkeld
- 59/6 **To inspect register of assets**
The clerk showed the assets register.
- 59/7 **Minutes**
The minutes of the Council meeting held on Tuesday 22nd April 2008 were confirmed and signed by the chairman as a true record.
- 58/8 **Declarations of Interest**
None.
- 58/9 **Open Session**
Ms J Pollack raised matters commented that the Neighbourhood Watch Scheme did not seem to disseminate warnings to old and vulnerable people. The chairman said that anyone wishing to receive warnings needed to put their name down for the scheme.
Ms Pollack also stated that she would write to councillors on the matter of horse warning signs in the village rather than take up time at the meeting since she had several points to make on the matter.
Ms Pollack further suggested that to involve outlying areas of the Parish we should look for a venue outside Satterthwaite for some Parish Council Meetings.

Action: The chairman undertook to see whether the Graythwaite estate could accommodate a Parish Council meeting at some future date, and to see whether notice boards at Graythwaite and Grizedale could be used for Parish Council business.

59/10

Council Procedures

The council decided on the following changes in procedure:

- To publish the next meeting items in the Rusland Valley Newsletter and (if possible) the Esthwaite link, rather than a report of the previous meeting. This information also to go on notice boards and website.
- To add Claife PC to the distribution of agendas and minutes if they are willing to reciprocate.
- To include as standard items on the agenda an address by the Police, County Councillor and District Councillor and to include them in the agenda distribution.
- Not to pursue Quality Parish status.
- Clerk to bin all junk mail (sales literature and the like), without reference to the council.
- That meetings for the Parish Council for 2008/9 will be held on 2nd June, 14th July, 1st September, 20th October, 1st December, 12th January, 23rd February, 6th April.
- To register for the Data Protection Act.

Action: Clerk to follow up with Information Commissioner.

59/11

Matters Arising

- Holiday Cottage Charter

It was decided to consider this item at the next meeting.

Action: Clerk to ask Paul Townsend to attend the meeting to present his proposals.

It was further decided that Tim Farron should be asked to take action on the 120 day rule on commercial lettings.

Action: Clerk to write to Tim Farron

Information for visitors is to be placed on the website.

Action: Chairman to discuss with K Baverstock.

- Village Car Park

It was decided not to proceed with this development.

- Insurance

It was decided that the Community Lines proposal underwritten by Zurich was preferred over Allianz and Cornhill due to comparable cover and lower cost.

Action: Clerk to send in proposal and cheque.

- Horse Warning Signs

The clerk reported that no reply had been forthcoming to last meeting's letter.

Action: Clerk to write again.

- Annual Parish Meeting

It was decided to hold this on June 2nd with the same format as last year. Next years meeting was scheduled for 18th May 2009.

Action: Clerk to issue invitations and agenda.

58/12

Financial Report

The budget for 2008/9 was reviewed unchanged. The financial report was approved except for the Clerk's salary which was to be allocated against last year rather than the current one. Training for Mr A Stoker was approved. Bank account signatories were decided as Chairman Dr S. Tiplady, Vice Chairman Mr T. Gill and Councillor A Stoker.

The following accounts were paid:

Community Consultation Ltd, Insurance for the Council, £181.58.

Information Commissioner, Registration under Data Protection Act, £35.

Action: Clerk to resubmit annual accounts to next meeting; rework the internal audit and submit new bank mandate forms to Cumberland Building Society.

59/13

Correspondence Received

The following items of correspondence were noted:

- Friends of the Lake District – Annual Report 2007
- Meeting of Lake District Parish Councils – Agenda for 28/4/2008 and notes for 19/11/2007
- Community Consultation Limited – Insurance quotation.
- Department for Children Schools and Families – Educational Endowments Order re Satterthwaite and Rusland School
- Cumbria Highways – Highway Stewards and Working Together
- Colton Parish Council – Agenda for 12th May and Minutes for 27th March meeting
- Clerks and Councils Direct – May issue
- Local Councils Update – May Issue
- South Lakeland District Council – Parish Council election results
- CALC – Guide to Planning

59/14

Items for Inclusion in Agenda for 2nd June Special Parish Council Meeting

Sign off year end accounts and audit procedures.

Bowkerstead Planning Application 7/2008/5242

59/15

Items for inclusion in Agenda for 14th July Meeting

Parish Plan/Survey

Public Use of Church Field

Provision of Horse Warning Road Signs

Presentation of Second Home Charter

Demolition of redundant fire equipment lean to storage building

Water turbine for generating electricity.

59/15

Date of Next Meeting

Monday 2nd June 2008 in Satterthwaite Parish Rooms, immediately after the Annual Parish Meeting.

The meeting closed at 9.10 pm